

Carrington Parish Council
Finance meeting minutes 2025-06

Date: Monday 23rd June 2025

Time: 6:30 PM

Venue: St Mary's Church, Partington

The following Councillors, having been duly summoned, were present for the approval of the 2024–2025 financial documents: Cllr. Elizabeth Harvey (LH) (Chair), O. Shorinwa (OS), John Harper (JH), Sara Hughes (SH), Clare Robinson (CR), Mark Stirling (MS), Thomas Field (TF)
Also in attendance: Sharon Booth, Locum Clerk.

1. Apologies for Absence and Confirmation of Quorum

- No apologies were received. The meeting was confirmed to be quorate.

2. Appointment of Locum Responsible Financial Officer (RFO)

- It was **resolved** to ratify the decision made between meetings to appoint Ms. Sallie Lloyd as the Locum Responsible Financial Officer. This appointment is specifically for the preparation of the Annual Governance and Accountability Return (AGAR) and financial accounts for the year 2024/25.

3. Annual Governance and Accountability Return and Accounts 2024/25

- (Copies of the financial accounts and Internal Auditor's report were circulated to Members prior to the meeting.)
Members reviewed the financial accounts for 2024/25 and the Internal Auditor's report.
Resolved that Section 1 of the AGAR, items 1 to 9 on page 4, were read aloud, considered, and approved.
The Annual Governance Statement was signed by the Chairman and Clerk, and the Accounting Statements were signed by the Chairman and the Responsible Financial Officer.

4. Public Rights of Inspection

- It was **resolved** to approve the proposed dates for the Notice of Public Rights to inspect the unaudited AGAR and Accounts for the financial year 2024/25, to run from **25th June 2025 to 5th August 2025**.
It was further **resolved** that the notice will be posted on both the Parish website and the public noticeboard.

5. Meeting Conclusion

- The meeting concluded at **18:40**, following which the bimonthly meeting commenced.

Carrington Parish Council

Chair initial _____

Minutes prepared by Locum Clerk 2025-06