

Carrington Parish Council – Monthly Meeting Agenda Notice

The Meeting of Carrington Parish Council will be held on:

Monday 23rd June 2025 at 7PM

Venue: St Marys Church, Partington

1. Chair to open the meeting and accept any Declarations of Interest

- Members to declare any personal or pecuniary interests in agenda items.

2. Minutes of the Previous Annual Meeting

- To approve and sign the minutes of the Annual Meeting held on 15th May 2025
- Matters Arising from the Minutes
- **Motion** to approve the accuracy of the aforementioned meeting

3. Open Forum

- A public participation session is held monthly before the Council Meeting, allowing members of the public to speak for 2–3 minutes on **agenda items**. Once closed by the Chairperson, no further public input is allowed, and political discussion is not permitted.

4. Committees and Working Groups

- To receive the Terms of Reference Christmas Working Group (MS)

5. Expressions of Interest for Parish Councillor Vacancy

- To acknowledge and consider the expressions of interest received for the current vacancy on the Parish Council.
- Council to review and discuss the submitted interests and determine next steps regarding the appointment process.

6. Recent Trafford Planning Submission

- **116513/CPE/25:** Voltage Park, Manchester Road, Carrington, Manchester M31 4QJ
Application for a Certificate of Existing Lawful Use for Site clearance and demolition of existing buildings and structures, breaking existing slabs and hard surfaces; Initial excavations for the foundations of Units 2 and 3; Laying of foundations for Units 2 and 3:
Excavation of services to accommodate utility connections to units 2 and 3: site strip and laying out of proposed access road with the site.
Received 29th May 2025

7. Monthly Recurring Reports & Action Progress Update and Approval (as Needed)

- **Purpose:** To provide an update on the progress of ongoing actions and initiatives. A motion for approval will be presented if any item requires formal endorsement or decision.

Action progress & motion to approve if required	
Newsletter Discussion and Approval Council will review and consider approval of a proposed quarterly newsletter to be produced and distributed to the residents of Carrington.	
Council Meetings Council to discuss and approve that the Council hold bimonthly (6) meetings on the 2 nd Thursday of the month.	
Locum Clerk The Locum Clerk has been approached to facilitate the next six meetings over the course of 12 months. This will involve preparing the agenda and taking minutes for each meeting. Councillors will continue with their designated tasks. Additionally, the implementation of PAYE will be discussed, as it will be necessary to incorporate this into the process. A one-year contract for the above-mentioned responsibilities will also need to be considered.	
Ongoing Business	
Speed Indicator Signs <i>Action:</i> Re-establish communication with Trafford Council regarding the installation and maintenance of speed indicator signs.	
Green Space Planting (Trees, Shrubs, and Other Flora) <i>Action:</i> Contact the Highways Authority to determine licensing requirements for planting in shared green areas.	
Corporate Engagement – Parish Vision for the Field <i>Action:</i> A formal letter to be drafted and sent to local companies outlining the Parish Council's vision for the field, with the aim of encouraging support and contributions. <i>Note:</i> This will proceed following the update of the Parish Council's vision and strategic development plan.	
Strategic Planning Workshop <i>Action:</i> Organise a delivery plan workshop to support implementation of strategic objectives.	
Boundary Stones <i>Action:</i> Review of quotation for relocating access stones to accommodate motorcycle prevention measures.	
Gate & Signage <i>Action:</i> Order of gate and installation of vehicle signage.	
Crampton Lane <i>Action:</i> Letter to be written to the Electric Board to express concern regarding the recently installed fence.	
Stamford Road Plots <i>Update:</i> Awaiting response from Trafford	
Purchase of the following items 1. Printer, 2. Projector 3. Grass Seed 4. Fireproof lockable case	

8 . Exclusion Resolution

- The Chair resolved that members of the public in attendance must now withdraw, as the public session of the meeting has concluded.

9. Finance

- The Council will receive an update on the financial position for 2025–26 and review, approve, and authorize any outstanding payments since the last meeting.

10 Any other Business

- Items for discussion only, no decisions to be made. To discuss any issues arising that are not covered elsewhere on the agenda.

11. Date of the next meeting

- To be arranged.