

Notice of Meeting

Councillors are hereby summoned to attend the bi-monthly meeting of
Carrington Parish Council to be held on:

Date: Thursday, 10th July 2025

Time: 6:30 PM

Venue: St Mary's Church, Partington

1. Chair to open the meeting and accept any Declarations of Interest

- Members to declare any personal or pecuniary interests in agenda items.

2. Co-Option – Parish Councillors

The Council to formally welcome the two newly co-opted Parish Councillors, in accordance with the statutory provisions under Section 83 and Section 89 of the Local Government Act 1972, which allow the Parish Council to fill casual vacancies by co-option where an election has not been requested.

3. Invited Guests

3.1 The following representative/s have been invited to attend the meeting:

- Ms M Lewis – United Utilities -River Bollin Scheme
- Wain Homes – Attending to present to the Parish Council

4. Minutes of the Previous Annual Meeting

- To approve and sign the minutes of the Financial meeting held on 23rd June 2025 (Page 5LC)
- To approve and sign the minutes of the monthly meeting held on 23rd June 2025 (Page 6LC to Page 8LC)
- Matters Arising from the aforementioned sets of minutes
- Motion to approve the accuracy of the aforementioned meeting

5. Open Forum

- A public participation session is held monthly before the Council Meeting, allowing members of the public to speak for 2–3 minutes on **agenda items**. Once closed by the Chairperson, no further public input is allowed, and political discussion is not permitted.

6. Committees and Working Groups

6.1 To consider and agree the budget allocation for the Christmas Working Group

7. Trafford Planning Applications

- At the time of publication, no new planning applications had been received for this period.

8. Monthly Recurring Reports & Action Progress Update and Approval (as Needed)

- **Purpose:** To provide an update on the progress of ongoing actions and initiatives. A motion for approval will be presented if any item requires formal endorsement or decision.

Item	Details	Status/Resolution	Action
A. Chairperson's Fund	Council to propose and agree on the 2025–26 Chairperson's Fund.		
B. Newsletter Discussion and Approval	Proposal to develop and distribute a quarterly newsletter for Carrington residents.		Update on this proposal
C. Council Meetings Schedule	New bimonthly meeting schedule (second Thursday of every other month; 6 per year).		Dates attached

Item	Details	Status/Resolution	Action
D. Locum Clerk Appointment	Appointment for six meetings in 12 months; duties limited to agenda and minutes. PAYE to be implemented. One-year contract considered.		Update on PAYE
To be revisited as needed			
E. Speed Indicator Signs	Re-establish communication with Trafford Council regarding installation and maintenance.		Deferred
F. Green Space Planting	Engagement with Highways Authority regarding licensing. Update on Woodland Trust process and planting timeline provided.		Ongoing
G. Corporate Engagement – Field Vision	Formal letter to local companies outlining the Parish vision for the field.		Ongoing
H. Strategic Planning Workshop	Delivery plan workshop to support strategic goal implementation.		Ongoing
I. Gate and Signage	Ordering of new gate and vehicle signage.		In Abeyance
J. Stamford Road Plots	Awaiting response from Trafford Council.		In Abeyance
K. Purchase of Equipment	Items approved for purchase: Printer, Projector, Grass Seed, Fireproof Lockable Case.		Items to be purchased.

9 . Resolution to Exclude the Public

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the meeting for the following item(s) of business, due to the confidential nature of the matters to be discussed.

10. Finance

The Council will receive an update on the financial position for the period and review, approve, and authorize any payments since the last meeting.

- Chairpersons Fund
- Locum Clerk Meeting 23rd June 2025

10.1 Risk Register Review

- To review and note any updates or changes to the Parish Council's Risk Register since the last meeting.
- To consider any new or emerging risks requiring inclusion or mitigation actions.

11. Other Business

- Councillors will be invited to propose items for inclusion on the agenda of the next meeting.

12. Date of Next Meeting

- Confirmed: Thursday, 11th September 2025 at 6.30 PM

S Booth Locum Clerk, 4th July 2025