

Notice of Meeting

Councillors are hereby summoned to attend the bi-monthly meeting of

Carrington Parish Council to be held on:

Date: Thursday, 11th September 2025

Time: 6:30 PM

Venue: St Georges Church, Carrington

1. Chair to open the meeting and accept any Apologies & Declarations of Interest

- Members to declare any personal or pecuniary interests in agenda items.

2. Invited Guests

2.1 The following representative/s have been invited to attend the meeting:

3. Minutes of the Previous Annual Meeting

- To approve and sign the minutes of the monthly meeting held on 10th July 2025 (Page 9LC to Page 12LC)
- Matters Arising from the aforementioned sets of minutes.
- Motion to approve the accuracy of the aforementioned meeting

4. Open Forum

- A public participation session is held monthly before the Council Meeting, allowing members of the public to speak for 2–3 minutes on **agenda items**. Once closed by the Chairperson, no further public input is allowed, and political discussion is not permitted.

5. Committees and Working Groups

5.1 Updates to be provide from the working Group if not detailed in Item 7

5.2 Update on summer events held

6. Trafford Planning Applications

6.1 To note recent applications received from Trafford Borough Council:

- **Application No. 116930/CPL/25** – *Land North of Ashton Road, Carrington*
Application of Certificate for Proposed Lawful Development for construction of temporary access road (with associated temporary compound), temporary construction compound, and upgrades to roads.
Received: 4th August 2025 | Circulated to Councillors: 4th August 2025

7. Monthly Recurring Reports & Action Progress Update and Approval (as Needed)

- **Purpose:** To provide an update on the progress of ongoing actions and initiatives. A motion for approval will be presented if any item requires formal endorsement or decision.

Item	Details	Status/Resolution	Action
A. Christmas Budget	Council to propose and agree on the 2025 Christmas Tree Budget		
B. Newsletter Discussion and Approval	Proposal to develop and distribute a quarterly newsletter for Carrington residents.		Has this been completed
C. Zurich Insurance	Motion to make the payment to Zurich Insurance for 2025-26		
D. Locum Clerk Appointment	12 th June, 10th July, 11 th September 2025		Update on PAYE

Item	Details	Status/Resolution	Action
To be revisited as needed			
E. Speed Indicator Signs	Re-establish communication with Trafford Council regarding installation and maintenance.		Deferred
F. Green Space Planting	Engagement with Highways Authority regarding licensing. Update on Woodland Trust process and planting timeline provided.		Ongoing
G. Corporate Engagement – Field Vision	Formal letter to local companies outlining the Parish vision for the field.		Ongoing
H. Strategic Planning Workshop	Delivery plan workshop to support strategic goal implementation.		Ongoing
I. Gate and Signage	Ordering of new gate and vehicle signage.		In Abeyance
J. Stamford Road Plots	Awaiting response from Trafford Council.		In Abeyance
K. Purchase of Equipment	Items approved for purchase: Printer, Projector, Grass Seed, Fireproof Lockable Case.		Items to be purchased.

8 . Resolution to Exclude the Public

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public from the meeting for the following item(s) of business, due to the confidential nature of the matters to be discussed.

9. Finance

The Council will receive an update on the financial position for the period and review, approve, and authorize any payments since the last meeting.

- Zurich Insurance 2025-26
- Locum Clerk Meetings – 12th June, 10th July, 11th September 2025

10. Risk Register Review

- To review and note any updates or changes to the Parish Council's Risk Register since the last meeting.
- To consider any new or emerging risks requiring inclusion or mitigation actions.

11. Other Business

- Councillors will be invited to propose items for inclusion on the agenda of the next meeting.

12. Date of Next Meeting

- Confirmed: Thursday, 13th November 2025 at 6.30 PM

S Booth Locum Clerk, 11th September 2025