

Carrington Parish Council
Minutes Parish Council Meeting

Date: Thursday 13th November 2025

Time: 6:30 PM

Venue: St Georges Church, Carrington

The following Councillors in attendance of the Parish Council meeting as detailed above:

Cllr. Elizabeth Harvey (LH) (Chair), Sara Hughes (SH), Clare Robinson (CR), Thomas Field (TF)
J. Meaney (JM), F. Fosbrook (FF), M Sterling (MS) O. Shorinwa (OS)

- Also in attendance: Sharon Booth, Locum Clerk.
- Guests: 4 in attendance
- Member of Public (MOP): 6 in attendance.

1. Chair to open the meeting and accept apologies and any Declarations of Interest

- The Chair opened the meeting at 18:30 and general housekeeping read out .

1.1 Apologies

- **Resolved** that there were no apologies received.

1.2 Declaration of Interest

- **Resolved:** No declarations of interest were made.

2. Invited Guests

2.1 River Bollin Scheme:

Representatives ML, SA and a colleague from the River Bollin Scheme attended the meeting and provided an update on the project. Their presentation covered the following key points:

- Plans to improve resilience in future water supply sources
- A progress update on the River Bollin scheme
- Possible sites identified for both the water treatment works and the proposed reservoir
- A general update on scheduled works, which include preventative plugging to the Heath Weir & surveys planned for 2026 was presented.
- Further explanation of the abstraction point, associated pumping stations, treatment stages, and storage facilities
- A high-level overview of the full site layout and overall scale of the scheme
- The anticipated project time, currently estimated to run from 2025 to 2033

2.1.2 After the presentation, councillors and members of the public were invited to ask questions:

- **LH** requested that the guests provide the Members of the Public with a brief update outlining the reasons behind the project.
- **JM** asked if the Parish Council could have a copy of the slides

POR: The Chair expressed thanks to the representatives for attending and presenting to the Council.

2.2 Wain Homes:

Representative Mr Young provided an update on the progress of the development.

His presentation covered the following key points:

- Some limited progress has been made; contamination issues are still being addressed due to PFAS findings.
- R2 and R3 areas are progressing with PFAS treatment processes, and trials are currently underway.

- An explanation of how the contamination treatment process works was discussed.
- Remediation strategies are being explored, with an indicative timescale of around five years, though this is not yet confirmed.
- Concerns were raised regarding site infrastructure; Wayne Homes are continuing to work with Trafford Borough Council.

2.2.1 After the presentation, councillors and members of the public were invited to ask questions:

- **JM** asked when fencing would be installed; no date was provided.
- **SH** asked whether Helping Hands could plant the 105 saplings on the site.

POR: The Chair expressed thanks to the Mr Young for attending and presenting to the Council. There were no further questions.

3. Approval of Minutes

3.1 Minutes of the Previous Meetings

3.1.1 Minutes of the Bi-monthly Parish council meeting held on 11th September 2025 [P13LC to P15LC]

- **Proposed by:** LH **Seconded by:** SH

3.1.2 Matters arising.

- **Resolved:** There were no other matters arising from the above set of minutes.

4. Open Forum

4.1 **MOP1** asked whether any conversations had taken place regarding the Rugby Club.

- Chair Update: The Chair briefed councillors on discussions about the community hall located on the field. She confirmed she will ask Wain Homes whether they have the budget to construct a new brick building for the Parish.
- Any proposed changes to the field would require a full consultation with parishioners.
- Options must also be explored with Sports England, followed by further parish consultation.

4.1.1 Questions Raised:

- A question was asked about how the parish would vote on any proposals.
- Inquiry made about how parishioners can consult with the Council.
LH advised that residents could use the Parish website, the SM platform, and the newsletters for communication and updates.

4.2 **Resolved:** As there was no further participation from members of the public, the Open Forum was closed at 19.30pm

5. Cllr participation

5.1 The Chair asked Councillors to be more Proactive in supporting Council business and attending events.

- **OS** requested that a list of upcoming events be provided.

5.2 2026 Expenditure Planning

5.2.1 Councillors were asked to present ideas for possible spending or projects for discussion.

- Distribution of newsletters to local businesses to improve engagement.
- Organisation of a community litter pick between Christmas and New Year with all Cllrs involved.
- Installation of additional bins on the field to address ongoing waste issues, Council to contact TBC.
- Placement of planter boxes at the field entrance, with a long-term plan to plant trees suitable for future Christmas tree use.
- Obtain quotes for the purchase of Christmas trees.

6. Committees and Working Groups – Updates and Action Progress Approval

6.1 Updates and approvals required for the following groups:

POR: To consider and agree a protocol whereby, in circumstances where a matter requires a response from Councillors within a specified time limit and no responses are received by the stated deadline, the authority to make a decision in order to meet the required time constraints shall rest with the Chairperson.

6.1.1 Wood Trust / Environmental Initiatives (Cllr S. Hughes)

- Update given on the supply and proposed planting location for 105 saplings along with the help of 'Helping Hands'. **Ongoing**

6.1.2 St George's Church

- **LH** reported that they have been advised that no cleaning products are permitted to be used. **FF** suggested that it may be beneficial to involve the community in the spring. Maintenance of trees and gutters **Update, and action as required.**

6.1.3 Park, Field, Green, and Open Spaces

- Council updated on grass and hedge maintenance.
- **Resolved** that the purchase of spring bulbs has been approved.

6.1.4 Parish Notice Boards

- **Resolved** that Quotations will be collated for the purchase and installation of three new notice boards, including proposed locations.

6.1.5 Parish Signage

- Proposal to purchase and install of new 'Welcome to Carrington Signs.'

6.2 Christmas Event Planning

6.2.1 **Christmas Trees: Resolved** that the trees have now been ordered. Cllr LH updated that the tree will be located on the corner inside the grounds of Harcon.

- **Resolved: Switch-On Date:** Sunday 30th November 2025 at 6.30pm.
- **Church Service:** Consult with Rev. Jane Mottram regarding the possibility of a Christmas Carol Service at St George's Church.
- **Proposed** to enquire if Santa would visit Carrington.

6.3 Community Offer: Proposal for Parish Council to fund:

- **Propose for the Parish Council;** to fund 1 x Entry for each under 8 child that resides in Carrington to meet Santa and 1 x Entry for children aged 9 to 16 to attend 'Inflate Nation'.

6.4 Purchase of Equipment: Items approved for purchase:

- Christmas event: Trees, festive lights, refreshments ie, hot beverages and mince pies
- Field: Dog Bins
- Notice boards
- Welcome to Carrington Signs
- Spring bulbs
- Park furniture
- Projector Screen

6.5. Monthly Recurring Reports set aside for future approval (as Needed)

6.5.1 **Purpose:** A motion for approval of set aside items as detailed below, should they require a formal endorsement or decision.

a. Speed Indicator Signs

Re-establish communication with Trafford Council regarding installation and maintenance.

Status: Deferred

b. Green Space Planting

Engagement with Highways Authority regarding licensing. Update on Woodland Trust process and planting timeline provided.

Status: Ongoing

c. Corporate Engagement – Field Vision

Formal letter to local companies outlining the Parish vision for the field.

Status: Ongoing

d. Strategic Planning Workshop

Delivery plan workshop to support strategic goal implementation.

Status: Ongoing

e. Stamford Road Plots

Awaiting response from Trafford Council.

Status: Still awaiting community suggestions.

7. Trafford Planning Applications

7.1 To note recent applications received from Trafford Borough Council:

- **Application No. 117384/RES/25 – Power Station, 132 Manchester Road, Carrington, Manchester, M31 4AY** Reserved Matters application pursuant to outline planning permission ref: 105316/HYB/21 for the access, appearance, scale, layout, and landscaping for up to 40MW of the 200MW consented by the outline part of the development.

Received: 6th October 2025 | Circulated to Councillors: 7th October 2025

8. Exclusion Resolution

8.1 **Resolved:** that the chair did not exercise this item due to there being no confidential business.

9. Finance Report and Invoice Approvals

9.1 LH, presented the finance report and requested approval for the following invoices:

- Reserve Account £18,659.52
- Current Account £22,883.70

9.2 **Resolved** that the below payments from the previous meeting have been paid.

- Cable Ties - £21.13
- Bulbs - £53.98

9.3 **Resolved** a quote has been requested from Scribe and Paye Partners

9.3.1 The below payments to be made.

- Locum Clerk Salary 12th June 10th July & 11th September.
- Christmas trees £81.00 & £150.00

10. Assertion 10 – IT Policy and Use of Official Email Addresses

10.1 **Resolved** Cllrs were updated on the procedures relating to Assertion 10 and informed that all councillors are now required to use their **cllr.gov.uk** email addresses. A draft IT Policy was issued to members, who were asked to review the document and advise if any amendments or additions are needed.

10.2 Risk Register Review

- To review and note any updates or changes to the Parish Council's Risk Register since the last meeting.
- To consider any new or emerging risks requiring inclusion or mitigation actions.

11. Other Business

11.1 It was noted that a post was placed on the Carrington Parish Council Facebook page asking residents for suggestions on potential improvements. The following ideas were received from residents:

- Wildflower planting on verges
- Floral displays on lampposts
- Christmas/seasonal lights
- Tree planting
- Creation of a community garden
- Restoration of local pathways

11.2 **Resolved** that there was no other business

12. Date of Next Meeting

12.1 The next bimonthly Parish Council meeting will be held on Thursday, 15th January 2026 at 6.30PM
The meeting was closed at 20.15pm

Carrington Parish Council Chair initial_____

Minutes 2025-11 prepared by Locum Clerk